

Mount Moriah Missionary Baptist Church
Post Office Box 2831, 1201 South Eighth Street
Paducah Kentucky 42002-2831

E-mail: mtmoriahmbc@att.net
Church: 270-443-3714

website: www.mmmbc.com
Fax: 270-443-7125

Reverend Dr. Calvin R. Cole, Sr.
Pastor

Marsha Roundtree
Church Administrative Assistant

RESERVATION FOR USE OF MT. MORIAH CHURCH FACILITIES

Call: JOHN BURNETT @ 270-210-3809 or

WELDON STOKES @ 270-519-9017

(MEMBERS ONLY)

1. Name(s) of Event/Group: _____
2. Person responsible: _____
3. Address: _____
4. Phone Number _____
5. Purpose: _____
6. Date of Use: _____
7. Time: _____ To: _____
8. Number of People: (Approximately) _____
9. Facility(s) Needed: ___ Sanctuary ___ Fellowship Hall ___ Kitchen ___
Dressing Room use in Fellowship Building ___
10. Classrooms or Nursery Will Not Be Utilized Under "Any Circumstance".
11. *Security Deposits* - Refund Based on Condition Facility is Returned

Signature of Responsible Person: _____ Date: _____

Signature of Mt. Moriah Responsible Person: _____ Date _____

Refundable \$100.00 Security Deposit Required (All paid in full before use)

RENTAL FEES (Not Refundable)

Members:

\$100.00 Fellowship Building
25.00 Kitchen Facility
25.00 Day before event set up

Members: (Facility used for Community Organization Meetings)

\$25.00 Per Meeting
\$25.00 Kitchen Facility (cooking)

Weddings: (Members Only)

\$100.00 Sanctuary
\$ 75.00 Audio (church equipment)
50.00 Dressing Rooms (Fellowship bldg)
25.00 Day before event set up

Cancellations must be 30 days prior to the event or
Deposit will not be refund if scheduled date is not used

Weddings: (Schedule Dates Per Calendar)
(\$100.00 Security Deposit Required) (Cancellation rule applies)

NO RICE THROWING

BURN CANDLES ONLY ON UNITY CANDLE AND CANDLEABRA

MUSIC MUST BE PROVIDED PRIOR TO THE WEDDING FOR APPROVAL

EDUCATIONAL AND FELLOWSHIP BUILDING

DO NOT REMOVE ITEMS CURRENTLY ON THE WALL IN THE FELLOWSHIP/EDUCATIONAL
BUILDING.

DO NOT TAPE OR STAPLE ITEMS TO THE WALL IN THE FELLOWSHIP AND EDUCATIONAL
BUILDING.

IF CHAIRS OR TABLES ARE MOVED, PLEASE RETURN TO ITS AREA

EACH FACILITY WILL BE INSPECTED BEFORE USE AND AFTER

A RECEIPT WILL BE ISSUED FOR PAYMENT AT TIME OF RENTAL

AND

A SIGNED DEPOSIT REFUND RECEIPT WILL BE REQUIRED AT THE END OF THE BUSINESS
TRANSACTION