

Mount Moriah Missionary Baptist Church
Post Office Box 2831, 1201 South Eighth Street
Paducah Kentucky 42002-2831

E-mail: mtmoriahmbc@att.net
Church: 270-443-3714

website: www.mmmbc.com.
Fax: 270-443-7125

Reverend Dr. Calvin R. Cole, Sr.
Pastor

Marsha Roundtree
Church Administrative Assistant

RESERVATION FOR USE OF MT. MORIAH CHURCH FACILITIES

Call: JOHN BURNETT @ (270) 210-3809

OR WELDON STOKES @ (270) 519-9017

NON-MEMBERS

1. Name(s) of Event/Group: _____
2. Person responsible: _____
3. Address: _____
4. Phone Number _____
5. Purpose: _____
6. Date of Use: _____
7. Time: _____ To: _____
8. Number of People: (Approximately) _____
9. Facility(s) Needed: ___ Sanctuary ___ Fellowship Hall ___ Kitchen ___
Dressing Room use in Fellowship Building ___
10. Classrooms or Nursery Will Not Be Utilized Under "Any Circumstance".
11. *Security Deposits* - Refund Based on Condition Facility is Returned

Signature of Responsible Person: _____ Date: _____

Signature of Mt. Moriah Responsible Person: _____ Date _____

(over)

Refundable \$100.00 Security Deposit Required (All paid in full before use)

RENTAL COST (Not Refundable)

<u>Non Members:</u>	\$150.00 Sanctuary \$200.00 Fellowship Hall \$50.00 for Kitchen Facility \$30.00 for Audio Tech
Weddings: (Non-Members)	\$200.00 Sanctuary \$250.00 Fellowship Hall \$50.00 for Kitchen Facility \$30.00 for Audio Tech \$50.00 Dressing Room(s)
<u>If using the Fellowship Building</u>	
Funerals:	300.00 Sanctuary 200.00 Fellowship Hall 30.00 For Audio Tech

**Cancelations must be 30 days prior to the event or
Deposit will not be refund if scheduled date is not used**

**Weddings: (No Charge for members only) (Schedule Dates Per Calendar)
(\$100.00 Security Deposit Required) (Cancellation rule applies)**

NO RICE THROWING

BURN CANDLES ONLY ON UNITY CANDLE AND CANDLEABRA

**NO SECULAR MUSIC, A CD OF THE MUSIC IS REQUIRED OR A LIST OF THE MUSIC MUST BE
PROVIDED PRIOR TO THE WEDDING FOR APPROVAL**

EDUCATIONAL AND FELLOWSHIP BUILDING

**DO NOT REMOVE ITEMS CURRENTLY ON THE WALL IN THE FELLOWSHIP/EDUCATIONAL
BUILDING.**

**DO NOT TAPE OR STAPLE ITEMS TO THE WALL IN THE FELLOWSHIP AND EDUCATIONAL
BUILDING.**

IF CHAIRS OR TABLES MOVED, PLEASE RETURN TO ITS AREA

EACH FACILITY WILL BE INSPECTED BEFORE USE AND AFTER

A RECEIPT WILL BE ISSUED FOR PAYMENT AT TIME OF RENTAL

AND

**A SIGNED DEPOSIT REFUND RECEIPT WILL BE REQUIRED AT THE END OF THE BUSINESS
TRANSACTION**